

# Employee Post-Travel Disclosure of Travel Expenses

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**Post-Travel Filing Instructions:** Complete this form within 30 days of returning from travel. Submit all forms to the Office of Public Records in 232 Hart Building.

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- ☒ The original *Employee Pre-Travel Authorization* (Form RE-1), AND  
☒ A copy of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

Private Sponsor(s) (list all): The Aspen Institute (Aspen Cyber Group)

Travel date(s): September 30, 2019 - October 1, 2019

Name of accompanying family member (if any): \_\_\_\_\_

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING DID NOT INCREASE DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

## Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input checked="" type="checkbox"/> Good Faith Estimate <input type="checkbox"/> Actual Amount	700.00	269	150	None

## Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate <input type="checkbox"/> Actual Amount				

Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if necessary.): I attended the Aspen Institute's Cyber working group meeting, which included a tour of IBM's quantum computing facilities.

10/23/19  
(Date)

MICHAEL FLYNN  
(Printed name of traveler)

(Signature of traveler)

## TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

10/23/19  
(Date)

(Signature of Supervising Senator/Officer)

## PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

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1. Sponsor(s) of the trip (please list all sponsors): The Aspen Institute (Aspen Cybersecurity Group)
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2. Description of the trip: The Aspen Cybersecurity Group convenes three times per year. The Institute  
invites Senate Committee staffers to each meeting to observe and participate.
- 
3. Dates of travel: September 30, 2019 - October 1, 2019
- 
4. Place of travel: White Plains, New York
- 
5. Name and title of Senate invitees: See attachment.
- 
6. I *certify* that the trip fits one of the following categories:
- ☒ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal **and** do not retain or employ registered lobbyists or agents of a foreign principal **and** no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.
- ~~OR~~**
- ☐ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
- 
7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
- ~~AND~~**
- ☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
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8. I *certify* that:
- ☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.
- ~~AND~~**
- ☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**

I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and **one** overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

**OR**

☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (*see questions 6 and 10*).

**OR**

☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

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11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

The Aspen Institute runs the Aspen Cybersecurity Group, a high-level convening of business leaders, former government leaders, and cybersecurity practitioners. The Aspen Cybersecurity Group is the sole sponsor of the trip and responsible for the organizing and conducting of the trip. (See cont'd response)

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

The mission of the Aspen Cybersecurity Group is to translate cybersecurity conversations into action.

The Aspen Institute convenes the Group three times per year to review progress and create objectives.

The 2019 fall meeting will be held in Yorktown Heights, New York.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

The Aspen Institute has a long history of sponsoring congressional trips through a wide variety of policy programs. The Aspen Cybersecurity Group specifically has sponsored trips, which often include members of Congress and relevant staff since early 2018.



15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

The Aspen Institute hold numerous educational activities, including educational briefings, roundtables, forums, and conferences. The Aspen Cybersecurity Group specifically engages with federal and state policymakers to offer nonpartisan educational briefings and weigh in on complex cybersecurity concepts.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
<input checked="" type="checkbox"/> Good Faith estimate  <input type="checkbox"/> Actual Amounts	\$700.00	\$269.00 (+ tax)	\$150	None

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

a) The trip is arranged without regard to congressional participation.

- 18. Reason for selecting the location of the event or trip**

Yorktown Heights, NY is the site of IBM's Watson research facility which will allow the Group to tour IBM's  
research facilities as part of their meeting. Yorktown Heights has close proximity to White Plains lodging.

19. Name and location of hotel or other lodging facility:

**Ritz-Carlton, 3 Renaissance Square, White Plains, NY 10601**

20. Reason(s) for selecting hotel or other lodging facility:

The Ritz-Carlton in White Plains, New York is located in close proximity to the IBM meeting site, affords reasonable proximity to airports and train stations for ease of travel and the Institute was able to secure a block of rooms for all participants to the Group meeting.

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

The lodging exceeds the per diem rate for White Plains. However, the meeting is arranged

without regard to congressional participation and all participants will be staying at the same hotel.

**The meals are lower than the federal per diem rate.**

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

Round trip commercial air travel; taxi to/from White Plains airport

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

None

25. I hereby *certify* that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you *must* include a completed signature page for each additional sponsor):

Signature of Travel Sponsor:

**Name and Title:** Elliot Gerson, Executive Vice President of Policy & Public Programs

Name of Organization: The Aspen Institute

**Address:** 2300 N Street NW, Suite 700

Telephone Number: 202-736-5859 (Lisa Jones, Deputy General Counsel)

Fax Number:

E-mail Address: [lisa.jones@aspeninstitute.org](mailto:lisa.jones@aspeninstitute.org)

**PRIVATE SPONSOR TRAVEL CERTIFICATION FORM**  
SIGNATURE PAGE FOR ADDITIONAL SPONSOR  
*(to be completed by each additional sponsor)*

I hereby *certify* that the information contained on pages 1-4 of the certification form and any accompanying addenda, all submitted in connection with the \_\_\_\_\_ trip  
to \_\_\_\_\_ is true, complete, and correct.  
*Dates of Travel (Month Day, Year)*  
*Place of Travel*

Signature of Travel Sponsor: \_\_\_\_\_

Name and Title: \_\_\_\_\_

Name of Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

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**Instructions**  
(Do not file the Instructions with OPR)

**General Instructions**

- The Senate Select Committee on Ethics (“Ethics Committee”) has developed guidelines for evaluating privately-sponsored trips and for judging whether trip expenses are reasonable. Trip sponsors should consult the *Senate Select Committee on Ethics’ Regulations and Guidelines for Privately-Sponsored Travel*, including the *Glossary of Terms*, prior to filling out the *Private Sponsor Travel Certification Form* and contact the Ethics Committee at (202) 224-2981 with any additional questions. The Ethics Committee will make the final determination as to whether the expenses incurred during a privately-sponsored trip are reasonable.
- If there are multiple sponsors, they should jointly complete one *Private Sponsor Travel Certification Form* for the trip. Each travel sponsor should complete the signature block.
- When evaluating a trip proposal and judging the reasonableness of expenses, the Ethics Committee will consider the following factors:
  - a. the stated mission of the organization sponsoring the trip;
  - b. the organization’s prior history of sponsoring congressional trips, if any;
  - c. other educational activities performed by the organization besides sponsoring congressional trips;
  - d. whether any trips previously sponsored by the organization led to an investigation by the Select Committee on Ethics;
  - e. whether the length of the trip and the itinerary is consistent with the official purpose of the trip;
  - f. whether there is an adequate connection between a trip and official duties;
  - g. the reasonableness of the total amount spent by a sponsor of the trip;
  - h. whether there is a direct and immediate relationship between a source of funding and an event;
  - i. the maximum *per diem* rates for official Federal Government travel published annually by the General Services Administration, the Department of State, and the Department of Defense;
  - j. whether travel to a location or event is arranged or organized without regard to congressional participation, or whether it is specifically organized for Congressional staff; and
  - k. any other factor deemed relevant by the Select Committee on Ethics.

Consult the *Senate Select Committee on Ethics’ Regulations and Guidelines for Privately-Sponsored Travel*, including the *Glossary of Terms*, for further discussion of these factors.

- Responses to each question should be brief, consistent with the requirement to provide all relevant information. Attach additional pages, as necessary.
- To allow sufficient time for the Ethics Committee to review requests for privately sponsored travel, the participating Senate Members, officers, and employees must submit the completed form to the Ethics Committee at least **thirty (30) days** before the date of the proposed trip.



## **Filling out the Private Sponsor Travel Certification Form** (Question by Question Instructions)

1. *Sponsor(s) of the trip (please list all sponsors):* A sponsor of a trip is any person, organization, or other entity contributing funds or in-kind support for the trip. A sponsor must have a significant role in organizing and conducting a trip and must have a specific organizational interest in the purpose of the trip. If Members, officers, and employees are participating in an event or fact-finding trip in connection with their duties, they may accept necessary travel expenses only from the event or trip sponsor.
2. *Description of the trip:* Provide a brief statement about the purpose of the trip.
3. *Dates of travel:* Provide the dates of departure and return.
4. *Place of travel:* Provide the destination(s) for the trip.
5. *Name and titles of Senate invitees:* Provide the name and title for each Senate Member, officer, or employee who is invited on the trip.
6. *I certify that the trip fits one of the following categories:* A Senate Member, officer, or employee may accept privately sponsored travel only from sponsor(s) of a trip that fits one of the categories listed. Consult the instructions for question 9 to determine if the trip meets the lobbyist accompaniment standard.
7. *Financing of the trip, earmarked funds and in-kind contributions:* Senate Members, officers, and staff may not accept privately-sponsored travel funded by a registered lobbyist or foreign agent. Members, officers, and staff may not participate in privately-sponsored travel when the sponsors accept funds or in-kind contributions earmarked for this particular trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal. Earmarking includes any direction, agreement, or suggestion -- formal or informal -- to use donated funds, goods, services, or other in-kind contributions for a particular trip or purpose.
8. *Lobbyist/agent of a foreign principal involvement:* Senate invitees may not participate in trips planned, organized, arranged, or requested by a lobbyist or foreign agent in more than a *de minimis* way, which means negligible or inconsequential. It would be considered inconsequential for one or more lobbyists or foreign agents to serve on the board of an organization that is sponsoring travel, as long as the lobbyists or foreign agents are not involved in the trip. It is also permissible for a lobbyist to respond to a trip sponsor's request to identify Senate invitees with interest in a particular issue relevant to a planned trip. However, a lobbyist is not allowed to solicit or initiate communication with a trip sponsor, have control over which Senate employees are invited on a trip, extend or forward an invitation to a participant, determine the trip itinerary, or be mentioned in the invitation.

*Example:* A trip sponsor that is a § 501(c)(3) non-profit organization asks a lobbyist to recommend staffers who might be most interested in joining a trip to the U.S.-Mexican border. If a lobbyist knows a staffer who has a particular interest in the DEA's activities at the border, then providing that information (in light of the trip sponsor's request), in and of itself, would not exceed a *de minimis* level of participation, and would be permitted. However, it would not be permissible for the lobbyist to initiate contact with the trip sponsor to suggest that a particular Senate staffer be invited or forward an invitation to that staffer. Consult the instructions for question 9 to determine if the trip meets the lobbyist accompaniment standards.



9. *Lobbyist/agent of a foreign principal accompaniment standards:* Senate Members, officers, and staff may not accept privately-sponsored travel from an entity that retains or employs one or more federally-registered lobbyists or foreign agents unless one of the listed scenarios applies. *At any segment of the trip* means lobbyists may not accompany the Senate invitee for parts of the travel to and from the event (not at the event itself or the location being visited). *At any point throughout the trip* means lobbyists may not accompany Senate invitees at any point to and from the event, at the event itself, or at the location being visited, other than in a *de minimis* way. This is a broader prohibition than the *at any segment of a trip* standard.

*"De minimis" exception:* Both lobbyist/agent of a foreign principal "accompaniment" prohibitions include a *de minimis* exemption. *De minimis* means negligible or inconsequential. The mere coincidental presence of a lobbyist or foreign agent at an event would likely be considered *de minimis*. But in making the final determination, the Ethics Committee will consider the totality of the circumstances, including the amount of time lobbyists or foreign agents are present at the event; the amount of direct contact they have with Senate invitees; and the amount of control a trip sponsor has over their presence or contact with Senate guests. For example, if the trip includes attendance at an event considered widely-attended under Rule 35(1)(c)(18), the trip sponsor is unlikely to know all attendees present. Thus, it is likely to be permissible for such widely-attended events to include both a Senate guest and a lobbyist. Similarly, an organization cannot possibly know all the other passengers taking the same flight or other common carrier to a given destination. Accordingly, the sponsor does not need to certify that it knows for certain that no lobbyist or foreign agent will be on such a common carrier.

10. *If travel includes two overnight stays:* The Ethics Committee may approve two overnight stays for trips sponsored by an entity that employs or retains one or more lobbyists or foreign agents under certain conditions. Consult Committee regulations for additional information.
11. *An itinerary for the trip is attached to this form:* The Ethics Committee will not review the trip request without a detailed (hour-by-hour), complete and final itinerary for the trip. As a general matter, the Ethics Committee advises that each travel day contain a minimum of 6 hours of officially-related activities for Senate invitees.
12. *Briefly describe the role of each sponsor in organizing and conducting the trip:* A sponsor must have a significant role in organizing and conducting a trip and must have a specific organizational interest in the purpose of the trip.
13. *Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:* Provide a brief description of the stated mission of each sponsor and how it relates to the trip.
14. *Briefly describe each sponsor's prior history of sponsoring congressional trips:* Provide a brief discussion of the sponsor's history of sponsoring congressional travel. It is not necessary to list every trip.
15. *Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):* Provide a brief description of the educational activities performed by each sponsor. It is not necessary to list every individual activity; the description may be by kind or category of educational activity involved.
16. *Total expenses for each participant:* Indicate whether the figures provided are actual amounts or good faith estimates by checking the appropriate box. All trip expenses should be included. Expenses other than those for transportation, lodging, and meals must be individually listed and specified. Attach additional pages as necessary.

17. *Congressional participation:* For events that are arranged without regard to congressional participation (for example, annual meetings, conferences, seminars, and symposiums of trade associations, professional societies, business associations, and other membership organizations), the Ethics Committee may, but is not required to, allow Senate Members, officers, and employees to accept lodging and meal expenses that are commensurate with what is customarily provided to non-congressional attendees in similar circumstances. For events specifically arranged around congressional participation, lodging, meal expenses and other expenses must be “reasonable” in accordance with Ethics Committee regulations.
18. *Reason for selecting the location of the event or trip:* The location of the trip *must be related to its purpose*. A brief but detailed description of the reason for the selection of the location must be provided.
19. *Name and location of hotel or other lodging facility:* Include the exact name and address of the hotel or other lodging facility.
20. *Reasons for selecting hotel or other lodging facility:* Provide an explanation of the sponsor’s rationale for selecting the particular lodging, include information such as proximity to the airport or site to be visited.
21. *Describe how the daily expenses for lodging, meals, and other expenses provided to trip participant compare to the maximum per diem rates for official Federal Government travel:* Where feasible and available, trip expenses for lodging and meals should generally be comparable to the government *per diem* rates. The circumstances surrounding a particular trip may legitimately require lodging and meal expenses to exceed these rates. Consult the Ethics Committee regulations for additional information.
22. *Describe the type and class of transportation being provided:* While coach or business-class fare may be accepted, first-class fare for any mode of transportation may be permitted only under limited conditions and only with specific prior written approval by the Ethics Committee. Transportation on a private or charter aircraft is not permitted for privately-sponsored travel under any circumstances.
23. *Expenses for recreational activity, alcohol, or entertainment:* The only recreational or entertainment activities that will be approved by the Ethics Committee are those that are provided to all attendees and are an integral part of an event. Alcoholic beverages are not considered to be a reasonable expense.
24. *List any entertainment that will be provided to, paid for or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:* Entertainment expenses that are not provided to all attendees and deemed an integral part of the event will not be approved by the Ethics Committee.
25. *Certification:* The trip sponsor *must* sign the form and certify that the information is true, complete, and correct. For trips with more than one sponsor, each additional sponsor *must* complete its own signature page and certify that the information contained in the form is true, complete, and correct.

# ASPEN CYBERSECURITY GROUP



## THE ASPEN INSTITUTE

### Fall Meeting Agenda October 1, 2019

#### Monday, September 30 (late afternoon) – Arrival to White Plains, NY

- 2:33 p.m. Arrival White Plains, NY Flight AA 5254
- 6:30 - 9:00 p.m. Working Dinner – Members will review the readout from the July meeting and discuss relevant progress in preparation for the next day's session.

#### Tuesday, October 1 – Aspen Cybersecurity Group Meeting #7 (Yorktown Heights, NY)

[SHUTTLE FROM WHITE PLAINS TO YORKTOWN HEIGHTS]

- 8:00 – 8:30 a.m. Breakfast & Welcome Remarks
- 8:30 – 9:30 a.m. Presentation: Public Private Partnerships, led by John Kelly  
*IBM executive John Kelly will describe IBM's approach to public-private collaboration. Attendees will engage in open discussion to detail relevant challenges and identify opportunities to promote similar initiatives in other sectors.*
- 9:30 – 10:30 a.m. USG Threat Briefing  
*Federal leaders will review the state of cybersecurity in the government, discuss priorities, and detail threats facing an array of organizations.*
- 10:30 – 10:45 a.m. Break
- 10:45 – 11:30 a.m. Talent/Workforce Update, led by Ginni Rometty  
*Co-Chair Ginni Rometty will update the Group on efforts to scale implementation of the Aspen Cyber Group workforce principles.*
- 11:30 a.m. – 12:00 p.m. Operational Collaboration Update, led by Will Hurd  
*Co-Chair Will Hurd will detail a new action plan to socialize operational collaboration frameworks and principles via three outreach pillars. To reduce the risk of cyber threats and the impact of cyber incidents, as a society we must bring to bear capabilities resident in many different organizations in the public and private*



sectors. Operational collaboration—bringing together a full spectrum of operational capabilities and authorities in persistent proactive efforts to counter cyber threats—needs to occur in both a “Steady State” environment and during significant cyber incidents. This session will review how the Group is furthering the conversation around operational collaboration by pursuing educational opportunities in the private sector, government, and nonprofit realms.

12:00 – 1:00 p.m. Working Lunch: IoT Firmware Survey, led by Sarah Zatko  
*Chief researcher at the Cyber Independent Testing Laboratory (CITL), Sarah Zatko, will present on CITL’s recent research and IoT devices. Group members will discuss how to integrate the Group’s efforts with the CITL initiative.*

1:00 – 1:45 p.m. Innovation Challenge Update, led by Lisa Monaco  
*In its paper titled An Innovation Challenge for the United States, the Aspen Cybersecurity Group echoed the urgent need for the nation—government, business, and academia—to “chart a purposeful course to maintain our [innovation] leadership.” Many political and business leaders have long recognized that the United States must take a more long-term, multidisciplinary approach, akin to the broad-based scientific research agenda implemented in the wake of Sputnik. Yet the absence of a clear technological rival and endurance of hyper-partisanship have acted as major obstacles to a unified, whole-of-nation approach to innovation. The situation demands an exciting, tangible mission that can unite political and business competitors—what many might call a moonshot. In this session, Lisa Monaco will direct a discussion on the Group’s new initiative to launch a national competition to identify the next moonshot.*

1:45 – 2:45 p.m. Infrastructure Update, led by Michelle Zatlyn  
*Cloudflare COO Michelle Zatlyn will cover progress undertaken on the Group’s initiative related to routing security, with a specific focus on plans to promote adoption of Resource Public Key Infrastructure.*

2:45 – 3:45 p.m. An Industrial Policy for the 21<sup>st</sup> Century, led by Herb Lin  
*Stanford researcher Herb Lin will discuss the Group’s involvement with the work of the Cyberspace Solarium Commission, with a focus on research to explore potential elements of government policy to support private research and development in the ICT sector.*

3:45 – 4:00 p.m. Wrap-Up, Next Steps, and Adjourn

[SHUTTLE FROM YORKTOWN HEIGHTS to WHITE PLAINS]

5:20 pm – 6:53 p.m. Flight to DCA (AA#5401)

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**Mike Flynn, Senior Counsel, Committee on Homeland Security and Government Affairs**

Question 12. Briefly describe the role of each sponsor in organizing and conducting the trip (response continued): The William and Flora Hewlett Foundation is not a sponsor of this trip and did not play a role in organizing, planning or conducting the trip. The Foundation provided general grant funding to support the Aspen Institute Cybersecurity & Technology Program; however the Foundation did not earmark any funding for this trip.